In accordance with the Office of Human Resources Relocation Expenses Policy 2.30, in order to be competitive and attract outstanding talent, the Office of Student Life may provide relocation expenses as follows:

- Relocation expenses and payments should be used if necessary to attract outstanding talent to the Ohio State University. This is an option, not a requirement.

- Relocation expenses for Senior A & P will be determined by the Vice President or designee. Senior A & P relocation must follow the protocol as set forth in the Office of Human Resources Relocation Expenses Policy 2.30.

- A relocation payment is available for positions bearing the title of Assistant Director and above (does not include Senior A & P positions) or comparable positions as determined by the Associate/Assistant Vice President (AVP) for each unit.
  - Generally, this applies to positions with the following pay grades:
    - 63 and above
    - 00
    - A4 and above
  - Decisions about offering relocation are in accordance with the Office of Human Resources Affirmative Action, Equal Employment Opportunity & Non-Discrimination/Harassment Policy 1.10.

- AVPs are authorized to offer a payment of up to one month’s gross salary to cover relocation expenses for newly hired staff.

- The VP may authorize additional funding for the relocation of individuals in Senior A & P positions.

These Guidelines are congruent with The OSU Office of Human Resources Relocation Expenses Policy 2.30.